

The following meeting was held at the Theresa Village Hall, 202 S. Milwaukee Street Theresa, Wisconsin

VILLAGE OF THERESA

REGULAR VILLAGE BOARD MEETING MINUTES

Monday December 4, 2017

These minutes to be approved by the Village Board at the January 8, 2017 Regular Village Board Meeting
President Marsh called the Regular Monthly Board Meeting to order at 7:01pm. The following Board Members were present: Tr. Polster, Tr. Palecek, Tr. Koenigs, Tr. Brandenburg, Tr. Steger and Tr. Marsh. Director of Public Works N. Bodden, Clerk-Treasurer P. Koll, W. Stanke and C. Schwartz were also in attendance.

Pledge of Allegiance was recited

Roll call was taken

Citizen Comments:

- None

Special Appearance(s):

- J. Johnson from Advanced Disposal was in attendance to discuss the possibility switching over to 95-gallon carts for collection of recyclables. No action was taken at this time; this item will be placed on the agenda for the January 8th Regular Village Board Meeting for consideration.

Consent Agenda:

- **Motion by Tr. Marsh**, seconded by Tr. Palecek to approve the minutes from the November 6, 2017 Regular Village Board Meeting, November 6, 2017 Special Meeting/Finance Committee Meeting of the Whole and the November 27, 2017 Public Hearing & Special Meeting; as presented. Motion carried unanimously.

Clerk-Treasurer Report

Monthly Report by, Clerk – Treasurer P. Koll

- Information from R&R Insurance pertaining to coverage for volunteers was reviewed; no need for the village to be concerned or take any action at this time.
- Nomination Papers and other supporting documents for the April 3, 2018 Spring Election are available in the Clerk's Office for anyone interested in running for Village Trustee.
- The 2017 Board & Committee Pay is complete; checks will be sent out on Wed. Dec. 6th.
- Due to the New Year's Holiday, the January Regular Village Board Meeting will be held on Monday January 8, 2018.
- No future agenda items discussed at this time.

Village President Report:

Monthly Report by President Marsh

- Legislative updates were discussed.
- No future agenda items discussed at this time.

Library Board Report:

Monthly Report by, President Marsh

- None

Public Safety Committee:

Monthly Report by Tr. Marsh

- Police Department Activity Report was reviewed
- The Committee briefly discussed the creation of a policy/procedure related to the continuation of department operations during the absence of a department head; committee hopes to have something in place by February.
- Steadily increasing incidents involving mental health issues and drug related issues and how they affect police departments across the state was discussed.

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Public Safety Committee Continued:

- Due to an increasing number of auto accidents in the surrounding area, drivers are encouraged to be attentive and careful, particularly at the intersections of County Rd TW at County Rd AY and at the intersection of County Rd. TW at Hwy 175/67 & Hwy 28.
- Fire Department Report was reviewed.
- Future agenda item(s)
 - Discuss creating a policy and procedure pertaining to the continuation of department operations during the absence of a department head.

Public Works Committee:

Monthly Report by, Tr. Steger

- 5 year street repair plan is complete.
- **Motion by Tr. Brandenburg**, seconded by Tr. Polster to grant the village engineer the authority to draw up plans and to prepare a notice for bids for milling and paving Menomonee Street from E. Bonduel Street to S. Milwaukee Street (Hwy 175). Motion carried unanimously.
- A lengthy discussion took place regarding street lights; committee is interested in possibly changing some or potentially all of the fixtures to LED bulbs; no official action was taken at this time; committee chairman will obtain additional information.
- The Public Service Commission granted the Village's request to deregulate its sewer utility.
- Committee briefly discussed the creation a policy/procedure related to the continuation of department operations during the absence of a department head.
- DPW Report was reviewed.
- Future agenda items:
 - Discuss and possibly approve for publication the amendment(s) to Village Code Ordinance Section 280-14 "Sewer Lateral Inspections Requirements"
 - Discuss creating a policy and procedure pertaining to the continuation of department operations during the absence of a department head.
 - Discuss street lights

Ambulance Committee Report

- None

Community Development Committee

Report given Chairman Tr. Steger

- None

Parks Committee:

Monthly Report given by, Tr. Palecek

- None

Finance/Personnel Committee:

Report by Tr. Brandenburg

- **Motion by Tr. Palecek** seconded by Tr. Steger to approve payment of the bills in the amount of: \$61,308.30 for the Village and \$21,126.59 for the Utility. Motion carried unanimously.
- Monthly Treasurer's Report was reviewed.
- Bank Reconciliation Report was reviewed.
- Summary of Revenues / Expenditures Compared to Budget Report was reviewed.
- Pledged securities report from TSB Bank was reviewed.
- Future agenda item(s):
 - Discuss creating a policy and procedure pertaining to the continuation of department operations during the absence of a department head.

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Unfinished Business:

- None

New Business:

- **Motion by Tr. Steger**, seconded by Tr. Palecek to approve **Resolution 708-2017** – a Resolution Approving the Appointment of Election Officials and Election Registration Officials for the Village of Theresa. Motion carried unanimously.

Announcements:

*During the week of December 24th and December 31st Waste and Recycling Pick-Up in Village of Theresa will take place on **WEDNESDAY***



Adjournment:

- **Motion by Tr. Palecek**, seconded by Tr. Steger to adjourn the meeting at 8:07pm. Motion carried unanimously.

Pamela Koll, CMC, WCMC, CMTW
Village Clerk- Treasurer

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