

The following meeting was held at the Theresa Village Hall, 202 S. Milwaukee Street Theresa, Wisconsin

VILLAGE OF THERESA

REGULAR VILLAGE BOARD MEETING MINUTES

Monday August 7, 2017

These minutes to be approved by the Village Board at the September 11, 2017 Regular Village Board Meeting

President Marsh called the Regular Monthly Board Meeting to order at 7:01pm. The following Board Members were present: Tr. Polster, Tr. Palecek, Tr. Koenigs, Tr. Brandenburg, Tr. Steger and Tr. Marsh. Others present: W.

Stanke, C. Schwartz, Brad Lake from Stand Assoc., Director of Public Works N. Bodden and Clerk-Treasurer P. Koll.

Pledge of Allegiance was recited

Roll call was taken

Citizen Comments:

- None

Special Appearance(s):

- None

Consent Agenda:

- **Motion by Tr. Marsh**, seconded by Pres. Marsh to approve the minutes from the August 11, 2017 Regular Village Board Meeting as presented. Motion carried.
- **Motion by Tr. Marsh**, seconded by Tr. Brandenburg to approve the issuance of Operator's Licenses to: Dawn M. Liesener for the Pioneer Keg. Motion carried.

Clerk-Treasurer Report

Monthly Report by, Clerk – Treasurer P. Koll

- 2016 Village Financial Report and final audit reports are complete.
- Information from Department of Employee Trust Funds regarding mandatory payroll reporting was discussed.
- Representative from United Heartland Insurance met with village department heads to discuss worker's comp and preventative loss of work time.
- No future agenda items discussed at this time.

Village President Report:

Monthly Report by President Marsh

- Legislative updates were discussed.
- September regular monthly board meeting will be held on Monday, September 11th due to the Labor Day Holiday.
 - **Motion by Tr. Brandenburg**, seconded by Tr. Steger to approve a policy stating that when a holiday falls on the first Monday of the month, the regular monthly board meeting will be held on the second Monday of the month. Motion carried unanimously.
- President Marsh informed the board that he received notification that Thunder Pallet will be officially closing as of the end of October.
- No future agenda items discussed at this time.

Library Board Report:

Monthly Report by, President Marsh

- Library Board financial reports and meeting minutes from April 11th and July 11th were reviewed.

Public Safety Committee:

Monthly Report by Tr. Marsh

- Police Department Report was given by Chief Simmons
- Three-hour parking on Milwaukee Street; between the bridge and Henni St. was discussed; no parking signs will be put in place, but officers will continue to enforce the parking ordinance as needed and necessary.
- Fire Department Report was reviewed.

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Public Safety Committee Continued:

- Future agenda item(s)
 - Possible employee promotion within the police department

Public Works Committee:

Monthly Report by, Tr. Steger

- Brad Lake from Strand Assoc. was present to discuss and review items related to required Phosphorus Compliance standards and reports.
- **Motion by Pres. Marsh**, seconded by Tr. Polster to approve the signing of a letter to Wisconsin Congressional Delegation related to costly phosphorus standards set forth by the DNR. Motion carried unanimously.
- Information regarding deregulating the Theresa Sewer Utility was discussed.
 - **Motion by Tr. Palecek**, seconded by Tr. Brandenburg to approve **Resolution 704-2017** – A Resolution Requesting that the Public Service Commission of Wisconsin (PSC) Deregulate the Village of Theresa Sewer Utility. Motion carried 5-yes votes, 2-no votes (Pres. Marsh & Tr. Koenigs).
- 3% water and/or sewer rate increase was discussed; no action taken at this time; committee to discuss once again after deregulation process is complete.
- Water meter replacement options were discussed; Director of Public Works to provide further information.
- DPW Report was reviewed.
- Future agenda item(s)
 - Water meter replacement options

Ambulance Committee Report

- None

Community Development Committee

Report given Chairman Tr. Steger

- **Motion by Tr. Marsh**, seconded by Tr. Steger to approve minutes from the July 24, 2017 Community Development Meeting. Motion carried unanimously.
- **Motion by Tr. Palecek**, seconded by Tr. Marsh to approve the committee's recommendation to move forward with the village municipal building project by approving and signing the Phase 1 agreement as presented by Keller, Inc. and by approving the lump sum payment to Keller, Inc. in the amount of \$1,500. Motion carried unanimously.

Parks Committee:

Monthly Report given by, Tr. Palecek

- Email information regarding wintertime skating was reviewed, due to lack of interest by the committee chairman, no further discussion will take place regarding this item.

Finance/Personnel Committee:

Report by Tr. Brandenburg

- **Motion by Tr. Steger** seconded by Tr. Marsh to approve payment of the bills in the amount of: \$58,316.01 for the Village and \$19,694.27 for the Utility. Motion carried unanimously.
- Monthly Treasurer's Report was reviewed.
- Summary of Revenues / Expenditures Compared to Budget Report was reviewed.
- **Motion by Pres. Marsh**, seconded by Tr. Koenigs to approve minutes from the July 19, 2017 Finance/Personnel Committee Meeting. Motion carried unanimously.
- **Motion by Tr. Steger**, seconded by Tr. Palecek to approve the committee's recommendation to amend the 'Posting and Publication of Vacancies' section of the Village Policy and Procedure Manual as presented. Motion carried unanimously.

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Finance Personnel Committee Continued:

- 2017-2018 Budget schedule was discussed and approved; Joint Budget Meeting will be held on Monday September 25th.
- No future agenda items discussed at this time.

Unfinished Business:

- Building permit fees were briefly discussed and will be further discussed at the September Regular Monthly Board Meeting.

New Business:

- **Motion by Tr. Palecek**, seconded by Tr. Polster to approve the issuance of a Temporary Class “B” Fermented Malt Beverage License to Theresa Legion Post 270 for September 10th Pioneer Day. Motion carried unanimously.
- **Motion by Tr. Palecek**, seconded by Tr. Polster to approve the issuance of a Temporary Class “B” Fermented Malt Beverage License to Theresa Lions Club for August 26th Tractor Pull. Motion carried unanimously.
- **Motion by Tr. Palecek**, seconded by Tr. Brandenburg to approve a request for minor land division from Earl Lichtenberg for the property located at W1918 McArthur Rd. Motion carried unanimously.

Announcements:

*Theresa Lions Club Tractor Pull – Saturday August 26th
Theresa Firemen’s Park – Hwy 28 West*

*Theresa Historical Ice Cream Social – Sunday August 27th
1:00pm – 4:30pm – Solomon Juneau House – South Milwaukee Street (Hwy 175)*

8:41pm - **Motion by Tr. Brandenburg**, seconded by Tr. Palecek to enter into closed session for the purpose of considering medical data of a specific person which, if discussed in public, would be likely to have a substantial adverse effect on the privacy interests of the person in question. Motion carried unanimously by roll call vote.

Herein occurred the Closed Session.

Adjournment:

- **Motion by Tr. Steger**, seconded by Tr. Marsh to adjourn the meeting at 9:15pm. Motion carried.

Pamela Koll, CMC, WCMC, CMTW
Village Clerk- Treasurer